



BOARD OF ELECTIONS

Youth at the Booth Overview

- ★ Seniors in good standing who are 17 years old or older and interested in community service are eligible to become election officials with approval from their school.
- ★ **YOUTH AT THE BOOTH STUDENT MUST ATTEND TRAINING AND COMMIT TO WORK THE ENTIRE DAY ON ELECTION DAY, TUESDAY, NOVEMBER 3, 2020.**
- ★ All Election Day duties must be executed without partisan bias and without promoting any point of view on a candidate or issue.

Students will have an opportunity to:

- ★ **Earn \$148 for attending training and working on Election Day** (or donate earnings toward a school club or project).
- ★ Obtain a service experience for job resume and college applications.
- ★ Better understand the election and voting process.
- ★ Feel pride for helping the community by helping assure that every voter can vote.

Student participation criteria:

- ★ Be at least 17 and senior in good standing who will represent the school well.
- ★ Student MUST provide Social Security Number (for payroll purposes only).
- ★ Be a resident of Franklin County **and a U.S. citizen.**
- ★ Have parental approval (Application/Permission Form MUST BE COMPLETE).
- ★ Have access to reliable transportation and **be willing to work AT ANY FRANKLIN COUNTY voting location.**
- ★ Attend a required training session (2.5 - 3 hours)
- ★ Be willing to work the entire day on Election Day (5:30 a.m. **until excused, usually after 8:30 p.m.)**

Teacher Implementation Steps/November 2020:

Step 1: Print and distribute Student Application/Permission Forms for ALL applicants. ONLY for those students who will be 18 on or before November 3, 2020 a hard copy Voter Registration Form or instructions for Students MUST understand and agree to the duty of being an official poll worker.

- ★ All students must complete an Application/Permission form.
- ★ **PLEASE NOTE!** Only those students who will be 18 on or before the Election Day (November 3, 2020) need to complete a Voter Registration form. If paper form is used, it must be returned along with their signed permission form.
- ★ Teacher signature is required on each application.
- ★ Forms should be completed in ink to qualify. The information will remain only with the Board of Elections and will not be shared with other parties.
- ★ Please mail or deliver original forms to YOUTH AT THE BOOTH, Franklin County Board of Elections, 1700 Morse Road, Columbus, OH 43229.

Step 2: Poll Worker Training Sessions

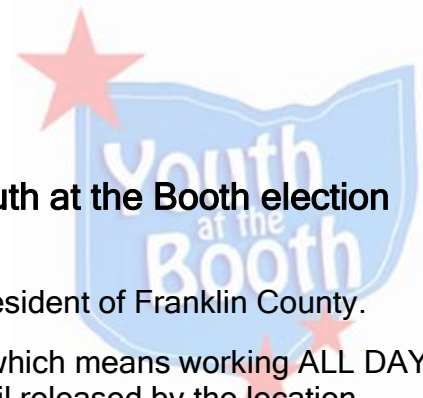
- ★ The Board of Elections will schedule training at your school if you have 20 or more students participating. If there are fewer students, we will notify you of other trainings in the area, as well as the date and time and location for a Saturday training session (if necessary).
- ★ If a student is not able to attend the training scheduled at your school, the Board of Elections **MUST be notified in advance** in order to schedule the student for an alternate training (if one is available.)
- ★ Training is mandatory. Students must attend and complete an entire 2½ hour training session.
- ★ Students may be given a form for obtaining a signature from the Voting Location Manager, indicating that the student fulfilled their duties. (Available on the Board of Elections Website).
- ★ Encourage eligible students to vote absentee, since they will be at the polls all day on Election Day and are unlikely to work at the precinct where they would vote.

Step 3: Remind Students that, on Election Day, they must:

- ★ Work all day from 5:30 a.m. until excused on Election Day, which is usually 8:30 p.m. but could be later.
- ★ Bring the Franklin County Board of Elections Work Assignment Card with them to work!
- ★ Act in a nonpartisan manner (no political buttons, badges, pencils or t-shirts).
- ★ Dress in an appropriate manner, no low riders, ultra short skirts, no blue jeans, no sweats, no sandals or flip flops. A *Youth at the Booth* T-Shirt will be provided.
- ★ Fully participate as precinct officials. Students will have the same duties as adult workers.
- ★ **Bring lunch, dinner, snacks and beverage and homework or reading materials.**

IF YOU HAVE ANY QUESTIONS, call the Franklin County Board of Elections 614.525.5731 or email lagatton@vote.franklincountyohio.gov. Forms are available at: www.KidsVotingOH.org.

Student Application Steps:



Step 1: Commit to the requirements of working as a Youth at the Booth election official.

- ★ You must be a senior, at least age 17, a U.S. citizen and a resident of Franklin County.
- ★ You MUST agree to the commitment of being a poll worker which means working ALL DAY on Election Day, Tuesday, November 3rd from 5:30 a.m. until released by the location manager which will be at least 8:30 p.m. or when work at that site is completed.

Step 2: Complete the Paperwork.

- ★ All students must complete a Student Application/Permission Form and have it signed by a parent or guardian.
- ★ If you are 18 or will be on or before November 3, 2020 you must also register to vote. You can register online at <https://olvr.ohiosos.gov/>. Note: To complete your Voter Registration online, you must have the last four digits of your Social Security number AND your Ohio Drivers License/Permit or State ID number.

OR you can print a form by downloading a PDF form at https://www.sos.state.oh.us/globalassets/elections/forms/vr_form_04-2015.pdf The paper form must be completed and SIGNED *in ink*, and included with your Youth at the Booth application/permission form.

- ★ If you already are registered to vote you must confirm your registration status at the Board of Elections website and check the line on your application form indicating that you had already registered. Check status at <http://vote.franklincountyohio.gov/boe>. Select "My Registration" from the "Voter" drop down menu. Log in to verify that you are already registered. (Please note that a new Voter Registration Form is required if you have any change in name or address.)

Step 3: Double check that your application is completed correctly.

- ★ Complete and return to your teacher a completed Application/Permission Form (and your Voter Registration form if applicable).
- ★ This information must be complete to qualify for Youth at the Booth. The information will remain only with the Board of Elections and will not be shared with any other parties.

IF YOU HAVE ANY QUESTIONS, call the Franklin County Board of Elections 614.525.5731 or email lagatton@vote.franklincountyohio.gov. Forms are available at: www.vote.franklincountyohio.gov