

FRANKLIN COUNTY BOARD OF ELECTIONS
280 EAST BROAD STREET
COLUMBUS, OHIO 43215
(614) 462-3100

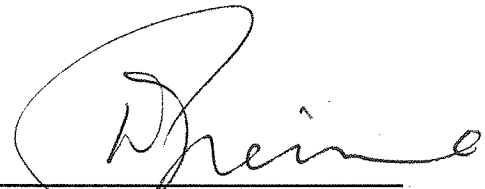
MINUTES OF THE MEETING ON

10-5-09

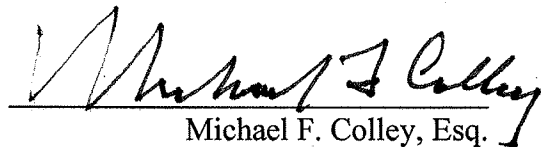
APPROVED ON

11-2-09

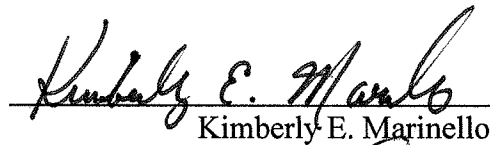
BY:



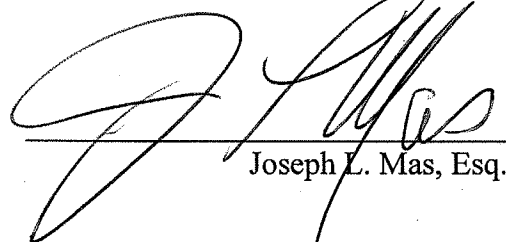
Douglas J. Preisse, Chairman



Michael F. Colley, Esq.



Kimberly E. Marinello



Joseph L. Mas, Esq.

ATTEST:



Michael Stinziano, Director

1 FRANKLIN COUNTY BOARD OF ELECTIONS

2 FRANKLIN COUNTY, OHIO

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4 IN RE: :

5 Board Meeting :

6 :

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8 Proceedings before Chairman Douglas J.
9 Preisse; Director Michael Stinziano; Deputy
10 Director Matt M. Damschroder; and Board
11 Members Michael F. Colley, Joseph L. Mas,
12 and Kimberly E. Marinello, taken at the
13 Franklin County Board of Elections, 280 East
14 Broad Street, Columbus, Ohio, on Friday,
15 October 5, 2009, at 3:15 o'clock p.m.

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1 APPEARANCES:

2 Franklin County Board of Elections
3 373 South High Street
4 Thirteenth Floor
5 Columbus, Ohio 43215
6 By Mr. Patrick J. Piccininni
7 Franklin County Prosecuting
8 Attorney/Civil,

9 On behalf of the Department.

10

11 ALSO PRESENT:

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13 Eric Nicholas,
14 Regional Liaison

15 Ben Piscitelli,
16 PIO

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18 Brenna Umbstaetter,
19 Finance

20 Suzanne Brown,
21 Secretary

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P R O C E E D I N G S
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DIRECTOR STINZIANO: We will call to order the regular meeting of the Board of Elections for Monday, October 5th, 2009.

Mr. Colley?

BOARD MEMBER COLLEY: Here.

DIRECTOR STINZIANO: Chairman Preisse?

CHAIRMAN PREISSE: Here.

DIRECTOR STINZIANO: Mr. Mas?

BOARD MEMBER MAS: Here.

DIRECTOR STINZIANO: Ms. Marinello?

BOARD MEMBER MARINELLO: Here.

DIRECTOR STINZIANO: First item is approval of minutes. We have minutes for the Board from the September 3rd meeting and the September 9th meeting for approval.

BOARD MEMBER MARINELLO: Mr. Chairman, I move that the minutes of the meeting of the Board held on September 3rd and September 9th be approved as submitted.

BOARD MEMBER COLLEY: Second.

DIRECTOR STINZIANO: All in favor?

1 BOARD MEMBERS: Aye.

2 DIRECTOR STINZIANO: Next, per the
3 procurement policy, we have our monthly fiscal
4 report presented by Brenna.

5 MS. UMBSTAETTER: The budget report for
6 September 30th reflects the approved budget plus
7 the \$293,000 supplemental appropriation that was
8 approved for expenses related to the August special
9 election, but it does not yet reflect the
10 commissioner's office of budget management transfer
11 from materials and services into the capital outlay
12 item, which is to cover our voting machine purchase
13 with ES & S.

14 So this is -- it's kind of a
15 mid-election snapshot. We have some election
16 expenses for November that are reflected here, and
17 the bulk of them will be posted in October.

18 Through the end of the third quarter
19 our year to date expenditures, which I see in the
20 second column of the report 5,090,000.

21 On page 2 on the pie charts, you can
22 see a quick representation of the -- the roll-ups
23 or the subtotals.

24 Personal services and fringe benefits

1 are on track at about 75 percent of the budget, but
2 we want to keep in mind as we move through the end
3 of the year that the managers are going to need to
4 very carefully manage the seasonal expense and
5 overtime expense to keep us in-line with our
6 appropriations.

7 And then materials and services
8 expenditures is on the next page. If you look at
9 the expenditures and the incumbrances combined --
10 about 47 percent of our total budget for the year.
11 And that appears pretty low, but considering that
12 we have not yet incurred most of the higher dollar
13 amount expenses for the November election, we'll
14 expect to see that go up quite a bit next month,
15 and that is where the -- I believe it's \$204,500
16 that we'll be transferring from that materials and
17 services appropriation to cover the voting machine
18 purchase.

19 I've also included a report for you
20 that is the same information but detailed by line
21 item in summary for the Board, so that if you have
22 an interest in any of the individual line items in
23 materials and services, you will have that
24 breakdown as well.

1 And the final page in your packet is
2 the reconciliation of incumbrances and expenditures
3 required under our procurement policy. And that is
4 our opportunity to balance by purchase order and
5 invoice activity with the financial statement
6 broken out by expense account.

7 And rather than distribute all of the
8 supporting documentation for this report, our
9 director suggested that we just keep that on file
10 in his office and in the deputy's office so that if
11 you have an interest in reviewing those, they're
12 available to you.

13 DIRECTOR STINZIANO: Green initiative.

14 MS. UMBSTAETTER: Green initiative.

15 BOARD MEMBER MARINELLO: Good idea.

16 DIRECTOR STINZIANO: That saves a
17 significant amount of paper.

18 BOARD MEMBER MARINELLO: I bet.

19 CHAIRMAN PREISSE: Michael and Matthew,
20 what are your reactions? Are we on track? Do I
21 hear an admonition we're going to run out of money
22 for seasonals?

23 DEPUTY DIRECTOR DAMSCHRODER: I think
24 it's just a caution to continue to be prudent in

1 our -- the number of seasonals we bring back and
2 the amount of overtime approved.

3 I think it was -- Brenna and I talked
4 before the meeting. The Commissioners have not
5 made a supplemental appropriation to the Board for
6 full-time employee raises for 2009. As the Board
7 will recall, the Commissioners authorized a
8 3 percent pay raise for all the full-time
9 employees, but only appropriated enough funds to
10 the Board of Elections for about one and a half
11 percent of that expenditure, because the -- because
12 in the computer system, the pay tables hadn't been
13 updated for a number of years.

14 So, I think, if I recall correctly,
15 that's about 83 or \$85,000 that I think the
16 Commissioners are, I think, wisely waiting to see
17 if we can absorb in our appropriation without
18 having to make a supplemental. So there is that
19 kind of understanding between the Board of
20 Elections and the Commissioners that if that money
21 is necessary, that it could be -- that it would be
22 appropriated.

23 So I think that's a little bit of a --
24 at this point, a non-appropriated cushion in the

1 event that if something does happen like we, you
2 know, end up getting 50,000 absentee ballots that
3 we're not anticipating at this point.

4 CHAIRMAN PREISSE: Okay. Any
5 questions?

6 THE BOARD: (No response.)

7 DIRECTOR STINZIANO: And we're also
8 going to have Brenna present the 2010 budget
9 request. Past practice of the Board was to give
10 the Board members a preview. We did not have the
11 opportunity to do that last year, because we never
12 had our formal budget meeting, but things seem much
13 more on track this go around.

14 As the Board may remember, last year
15 the Board of Commissioners wanted to focus on our
16 supplemental request for 2008 rather than looking
17 to our 2009 budget request, so that's why it didn't
18 happen last year, but we're on track this year.

19 MS. UMBSTAETTER: This is a copy of
20 what I e-mailed each of you on Friday afternoon.
21 Just a quick summary with the roll-up totals so
22 that you can see how 2010's request compares to
23 both our actual performance in 2008 and the 2009
24 year budget.

