

FRANKLIN COUNTY BOARD OF ELECTIONS
280 EAST BROAD STREET
COLUMBUS, OHIO 43215
(614) 462-3100

MINUTES OF THE MEETING ON

4/4/11

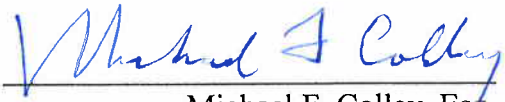
APPROVED ON

5/2/11

BY:



Douglas J. Preisse, Chairman



Michael F. Colley, Esq.



Kimberly E. Marinello



Zachary Manifold

ATTEST:



William A. Anthony, Jr., Director

FRANKLIN COUNTY BOARD OF ELECTIONS

FRANKLIN COUNTY, OHIO

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IN RE: :

Regular Meeting :

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Proceedings before Director William A. Anthony, Junior; Deputy Director Nathan Burd; and Board Members Michael F. Colley, Zachary Manifold and Kimberly E. Marinello; taken at the Franklin County Board of Elections, 280 East Broad Street, Columbus, Ohio, on Monday, April 4, 2011, at 3:09 o'clock p.m.

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1 APPEARANCES :

2 None

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ALSO PRESENT :

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Suzanne Brown,
Executive Assistant to the Board

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P R O C E E D I N G S

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DIRECTOR ANTHONY: I'd like to call the Franklin County Board of Elections Meeting to order. I'll do a roll call.

Kim Marinello?

BOARD MEMBER MARINELLO: Here.

DIRECTOR ANTHONY: Zach Manifold?

BOARD MEMBER MANIFOLD: Here.

DIRECTOR ANTHONY: Michael Colley?

BOARD MEMBER COLLEY: Here.

DIRECTOR ANTHONY: And Doug Preisse is not able to come.

First item on the agenda, I did already. It's going to be one of the shortest meetings in record here.

The next item on the agenda, we want to talk about the Election Administration Plan. Back in '09, the Secretary of State, because of a lawsuit filed by the League of Women Voters, they had the -- basically, had a list of the items that every Board of Election had to complete and have a plan on file. And what you have in front of you is

1 the outline of that plan as directed by the
2 Secretary of State.

3 Last year, towards the end of the year,
4 the Secretary of State -- we had submitted a plan,
5 basically, just following these -- I think there's
6 16 items in here. Something like that.

7 We followed them and we didn't have any
8 problems with them, but last year there was some
9 concern about our plan. And so Matt and I, at the
10 time, had decided that we needed to have a
11 professional company come in and take a look at our
12 Election Administration Plan, which was pretty much
13 our standard operating procedure.

14 It's what it really boiled down to, how
15 you do the election from the time you -- you know,
16 everything about it, actually: Voter registration,
17 how we -- how we prepare the machines, how we find
18 locations, how we allocate machines, how we train
19 poll workers, how we enter data. Every aspect of
20 our operation is actually covered by this Election
21 Administration Plan.

22 So we submitted one, and that was
23 pretty much our operating procedures from each of
24 the departments. It ended, then, about a 500 page

1 report. And it was kind of hard to look at; hard
2 to read. And so we decided we would need to go in
3 and have a professional company come in and
4 actually produce one for us.

5 Cuyahoga County is the only county I
6 know of -- that I know of that has a real -- a plan
7 that really follows this. It looks like it was
8 professionally done. And so we basically -- not
9 copying theirs, but we're having -- this company's
10 called --

11 DEPUTY DIRECTOR BURD: Babbage --

12 DIRECTOR ANTHONY: -- Babbage --

13 DEPUTY DIRECTOR BURD: -- Simmel.

14 DIRECTOR ANTHONY: Babbage Simmel.

15 DEPUTY DIRECTOR BURD: Babbage Simmel.

16 DIRECTOR ANTHONY: Babbage Simmel, what
17 a name. But this is what they do professionally.
18 They do a lot of writing -- business writing and
19 developing plans for how businesses operate.

20 So Matt and I sat down with them last
21 year, and we had them do a quote, and we talked to
22 them. And then Nathan and I had sat down with
23 them -- twice already?

24 DEPUTY DIRECTOR BURD: Uh-huh.

1 DIRECTOR ANTHONY: Has it been twice?

2 Yeah.

3 And further showed them the outline of
4 what we would like to see done. And we would like
5 to get this done, because it is something, I think,
6 that will serve us well, and -- because it will,
7 basically, go to the day-to-day operation of our
8 Election Board, and I think it's something that we
9 need to do.

10 So before we decide to -- just to vote
11 on it, we thought we'd share this with you all so
12 you could at least take a look at it and the types
13 of stuff that they're -- that they're going to be
14 doing for us.

15 Now, in this -- like I said, this
16 little four-page or five-page -- this four-page
17 document turned into 500 sheets of paper by the
18 time we tried to get it down there, so there is a
19 lot of work within these four pages that I think is
20 something that we need and it needs -- you know, we
21 need to get it done as quickly as possible.

22 DEPUTY DIRECTOR BURD: All right.

23 Yeah, the Secretary of State will ask for this, I
24 think it's 120 days prior to each even-year general

1 election. They'll also ask for it two months ahead
2 of the next Presidential Primary, so we're trying
3 to be a little bit ahead of the curve in getting
4 this done now. It's going to take some time, with
5 a county of our size, to pull this information all
6 together in a very coherent document.

7 If you want to see our current plan,
8 you all approved it -- I think it was last
9 September.

10 BOARD MEMBER COLLEY: Yeah.

11 DEPUTY DIRECTOR BURD: I can e-mail a
12 PDF to you. It is 586 pages. It's not easy on the
13 eyes, but if you want to see what we're using now,
14 I can get it to you, but we think that this
15 company, once we finalize the plans with them, will
16 be able to get us what we need; and, hopefully, get
17 us a plan that can be a model for the entire state,
18 so that's what we're hoping.

19 BOARD MEMBER MARINELLO: How did you
20 find those people? They just --

21 DIRECTOR ANTHONY: Matt knew of them.

22 BOARD MEMBER MARINELLO: Oh.

23 DIRECTOR ANTHONY: So I have no --

24 BOARD MEMBER MANIFOLD: Are we on

1 contract yet, or --

2 DIRECTOR ANTHONY: They are on
3 state-term contract --

4 BOARD MEMBER MANIFOLD: Okay.

5 DIRECTOR ANTHONY: -- so we don't have
6 to go through, you know, bidding this out or
7 anything, because they are on state-term contract.

8 BOARD MEMBER MARINELLO: How much do
9 they charge?

10 DIRECTOR ANTHONY: Well, we're looking
11 at the cost. It's going to be anywhere between --
12 what was it?

13 DEPUTY DIRECTOR BURD: Well, we haven't
14 really finalized yet.

15 DIRECTOR ANTHONY: Yeah.

16 DEPUTY DIRECTOR BURD: We're going back
17 and forth. There's a potential that they would
18 want to have one or two people here on almost a
19 full-time basis exploring our procedures. If they
20 do that, it could be a substantial amount of money.
21 It could be -- I think one quote they gave us was
22 \$80,000, but we're still in talks with them about
23 what we can do to get a quote that works for
24 everyone.

1 If they do have to have people here for
2 months and months, it's going to be a pretty big
3 chunk of money, but we're not exactly finalized yet
4 with them on what that may be.

5 And this would be a one-time expense.
6 This would not be something we do every year. We
7 would get the basic look and feel of it and then
8 only revise it as needed from this point forward.
9 But we're not clear yet on exactly what the charge
10 would be, and we won't know that until we are ready
11 to bring it forward for more consideration.

12 BOARD MEMBER MANIFOLD: Do we have
13 anything in our budget for -- are we allotted for
14 it, or --

15 DIRECTOR ANTHONY: We were able to move
16 some stuff around for it --

17 BOARD MEMBER MANIFOLD: Okay.

18 DIRECTOR ANTHONY: -- and we had the
19 budget here. I don't know if it's -- talk to -- I
20 don't know. No, this, we just want to talk about
21 it --

22 DEPUTY DIRECTOR BURD: We have a --

23 DIRECTOR ANTHONY: -- but we were --

24 DEPUTY DIRECTOR BURD: We have a

1 professional services portion --

2 DIRECTOR ANTHONY: Yeah.

3 DEPUTY DIRECTOR BURD: -- of the budget
4 that has funds available if we are to chose to use
5 it this way, but that's still something we want to
6 look into a little bit further, too.

7 BOARD MEMBER MANIFOLD: Okay. I know
8 when we had this discussion in the fall, the County
9 Commissioners agreed that we needed to have some
10 sort of --

11 DEPUTY DIRECTOR BURD: Right.

12 BOARD MEMBER MANIFOLD: -- professional
13 document put together, so it's good.

14 DEPUTY DIRECTOR ANTHONY: Right. You
15 remember when we were there?

16 BOARD MEMBER MANIFOLD: Yeah --

17 DEPUTY DIRECTOR ANTHONY: Okay.

18 BOARD MEMBER MANIFOLD: -- with the
19 administrator.

20 DIRECTOR ANTHONY: And we would have to
21 do it this budget cycle, so we would need to get it
22 done sooner than later.

23 So that's all I had, and you also have,
24 I guess, our budget.

1 DEPUTY DIRECTOR BURD: Yeah. This is a
2 report that our fiscal services manager passed out.
3 It just shows the year-to-date budget activity, so
4 if you want to review that. If you have any
5 questions, please give us a call. We can certainly
6 address questions next time we're together as well,
7 but she just put this together for us today. So
8 take a look at that if you can and then we'll
9 address any questions you may have later on.

10 DIRECTOR ANTHONY: And that's all I
11 had. Do you have anything else, Nathan?

12 DEPUTY DIRECTOR BURD: No, I have
13 nothing else for today.

14 DIRECTOR ANTHONY: And is there a
15 motion to adjourn?

16 BOARD MEMBER MANIFOLD: I think I make
17 a motion to adjourn.

18 DIRECTOR ANTHONY: Is there a second?

19 BOARD MEMBER MARINELLO: Second.

20 DIRECTOR ANTHONY: All those in favor
21 say aye?

22 BOARD MEMBERS: Aye.

23 DIRECTOR ANTHONY: We stand adjourned.
24 Thank you to everybody.

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Thereupon, the proceedings were
concluded at 3:17 o'clock p.m.

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CERTIFICATE

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The undersigned do hereby certify that the foregoing proceedings were digitally recorded, electronically transmitted, and transcribed via audible playback, and that the foregoing transcript of such proceedings is a full, true and correct transcript of the proceedings as so recorded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Columbus, Ohio, on this 12th day of April, 2011.

Jennifer L. Koontz

JENNIFER L. KOONTZ
Certified Digital Reporter
Notary Public - State of Ohio
My commission expires September 15, 2013.

Gloria Tovar Smith

GLORIA TOVAR SMITH
Certified Digital Transcriber